



## **NOTICE OF MEETING**

### **The Executive**

**Tuesday 23 September 2014, 5.00 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

### **To: The Executive**

Councillor Bettison (Chairman), Councillor Ward (Vice-Chairman), Councillors Dr Barnard, Birch, Brunel-Walker, Mrs Hayes, McCracken and Turrell

ALISON SANDERS

Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Katharine Simpson

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**Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted subject to the provisions of the Council's protocol for recording. Those wishing to record proceedings at a meeting are advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that arrangements can be discussed and the agreement of the Chairman can be sought.

**AGENDA**

	Page No
1. <b>Apologies</b>	
2. <b>Minutes</b>	
To consider and approve the minutes of the meeting of the Executive held on 22 July 2014.	1 - 12
3. <b>Declarations of Interest</b>	
Any Member with a Disclosable Pecuniary Interest or an Affected Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.	
4. <b>Urgent Items of Business</b>	
Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.	
5. <b>Provision of Short Breaks (Aiming High)</b>	
To consider how best to achieve savings in the Aiming High Short Break Service budget.	13 - 46
6. <b>Enforcement Policy (Regulatory Services)</b>	
To seek approval of the Council's revised Enforcement Policy in relation to Regulatory Services.	47 - 66
7. <b>Community Hubs - Strategic Housing Areas</b>	
To seek endorsement of proposals to provide community hubs at the Warfield and TRL strategic housing sites, the proposed management strategy for both hubs and the expansion of the Farley Wood Community Centre.	67 - 76

8. **Update on Customer Contact Strategy**  
To provide the Executive with an update on the progress to implement the Customer Contact Strategy and the Channel Strategy. 77 - 88
9. **Office Accommodation Strategy - Progress Report**  
To provide an update on the Council's Office Accommodation Strategy and seek endorsement of the Phase 2 works. 89 - 102
10. **Business & Enterprise Work Programme**  
To seek endorsement of the work programme for the Business and Enterprise Service and request authority to draw from the Economic Development Reserve to fund the plan for the period up to 31 March 2016. 103 - 140
11. **Corporate Performance Overview Report**  
To inform the Executive of the performance of the Council over the first quarter of the 2014/15 financial year (April – June 2014) 141 - 162
12. **Education Capital Programme - Cranbourne Primary School Award of Contract**  
To seek approval to award the contract for the construction works for the new classrooms at Cranbourne Primary School under the Education Capital Programme 163 - 170